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| **HOTEL Reservation Form** |

Please complete this form and send it to the hotel manager via E-mail (maroo83@hanwha.com) no later than August 20**, 2022** *(first comes first served).*

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| **A. Personal Information** | | | | | | | |
| First Name |  | | Last Name | |  | | |
| Affiliation |  | | Country | |  | | |
| Address |  | | | | | | |
| Phone |  | | E-mail | |  | | |
| **B. Hotel Information** | | | | | | | | |
| Check-in(date) | |  | | Check-out(date) | |  | | |
| **Hotel** | | **Room Type** | | **Room Rate** (KRW) | | **No of Night** | **Amount** | |
| **Hanwha Resort Haeundae** | | **Deluxe (FAM) Room** | | KRW 130,000 | |  |  | |
| **Breakfast** | | **Buffet** | | KRW 20,000  per person | |  |  | |
| Sharing with | | □ Mr. □ Mrs. | | Name | |  | | |
|  | |  | | Total Amount | | **KRW:** | | |

\*NOTE 1. The room rate includes tax.

2. The hotel assignments will be made on a first-come and first-served basis.

3. All rates are paid in KRW, per room per night.

4. Smoking is restricted in the room.

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| **C. Guarantee of Reservation** | | | | |
| \* If you do not provide a credit card number, your reservation will not be completed.  \* Credit card information is required to guarantee reservation, but no charges will be processed.  \* Upon receipt of information, reservations will be made and a confirmation e-mail will be sent. | | | | |
| Credit Card | □ VISA | □ JCB | Card No. | - - - |
| □ MasterCard | □ Others ( ) |
| *Except AMEX Card* | |
| Expiration Date | / (mm/yy) | | Cardholder’s Name |  |

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| **D. Cancellation Policy** |

**a. Cancellation up to 14 days prior to your check in date.** : No Cancellation penalty

**b. Cancellation from 14 days to 7 days prior to your check in date.** : 30% charge of 1 night room rate

**c. Cancellation from 7 days before check in day to 18:00 on the check in date.** : 50% charge of 1 night room rate

**d. Cancellation or No show after 18:00 on the stipulated day of arrival:** 100% charge of one night room rate

**e. After that, reservation is cancelled automatically.**

**Complete this reservation form and send it to;**

Mr. Sungho Cho, Sales Manager

Phone: +82-010-8907-2443

Fax: +82-2-789-5525

E-mail: maroo83@hanwha.com